



Stepping Stones Child Care Center Inc.

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Hourly Wage: \$ _____

Are you a citizen of the United States? YES NO Are you 18 years or older? YES NO

Have you ever been convicted of a crime? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____



Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____



Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Hourly: \$ _____ Ending Hourly: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO



Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Hourly: \$ _____ Ending Hourly: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Stepping Stones Child Care Center Inc. is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, marital status, sexual orientation, political belief, or disability.

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity within (3) days of being offered a position. Failure to submit proof within the required time shall result in withdrawal of invitation of employment. Criminal record check and finger prints must be submitted prior to hire.

I understand that investigative background inquiries will be made on me including any reports deemed necessary by DHS or Stepping Stones Child Care Center Inc. I understand that Stepping Stones Child Care Center Inc. will be requesting information from various federal, state, and other agencies as well as claims involving insurance companies. I authorize without reservation, any part or agency, contacted to furnish the above-mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from previous employers and/or any of their agents. This information and consent shall be valid in original, fax, or copy form.

I understand this is not an employment offer but agreeing to the above.

Signature: _____ Date: _____